

# Minutes of Meeting

Date: January 15th, 2019

Time: 6:00 pm

Location: Horizon Heights' Clubhouse

I. Type of meeting. A regular meeting of the following association was held at the date, time, and location defined above: Horizon Heights Condominiums Board of Directors.

II. Call to Order. The following individual called the meeting to order: Neil Boyd. This individual's title is as follows: President.

III. Recordation. The following individual recorded the meeting minutes: Dornn Harris. This individual's title is as follows: Secretary.

IV. Last meeting minutes. The minutes of the last meeting were read and adopted with amendment.

V. Resolutions. It was resolved that:

a. Resolution Number 3(R) Revision: Enforcement Resolution

Adoption of the amended Fine Schedule, Appeals Process, and Legal Action put forth by the Board of Directors.

b. Resolution Number 6: Annual Meeting Date

The annual meeting date will change to the month of October on a date and time that is established by the Board.

c. Resolution Number 5: Common Area Storage

Owners are responsible for storing all their property in their units or assigned garages.

d. Resolution Number 4: Information Transfer

FCS must electronically supply the Board with all information necessary for the Board to operate as the Declaration and Bylaws require.

Resolution Type: Policy    Resolution Effective Date: 1/15/2019    Motion by: Neil Boyd    Seconded by: (bolded blue checkmark)    Duly Adopted on: January 15, 2019 ✓ (yes vote)   - (abstain from vote)   A (absent)   x (no vote)					
		Number 3(R)	Number 6	Number 5	Number 4
Votes	Neil Boyd (President)	✓	✓	✓	✓
	Joe Cochran (Vice-President)	✓	✓	✓	-
	Jack Tracey (Treasurer)	✓	✓	✓	✓
	Dornn Harris (Secretary)	✓	✓	✓	✓
	Natasha Schiffman (Director)	✓	✓	✓	-

VI. Motions. It was motioned that:

a. Balance Sheet/ Financials:

The Board of Directors reviewed the balance sheet and financial statement with FCS and all provided their approval.

b. Stair Bracket Supports:

The Board of Directors agrees to fix remaining buildings that do not have support brackets installed on the stairwells.

c. Presidential Authority:

The Board President has the authority to individually approval up to \$200 of fixes/basic maintenance without board approval.

d. Investment of Cash Reserves:

The Treasurer will reinvest \$150k in a 5-yr Certificate of Deposit

Motion Effective Date: 1/15/2019 Motion by: Neil Boyd* Duly Adopted on: January 15, 2019					
✓ (yes vote)   - (abstain from vote)   A (absent)   x (no vote)					
		Balance Sheet/ Financials	Stair Bracket Supports	Presidential Authority	Investment of Cash Reserves
Votes	Neil Boyd (President)	✓	✓	✓	✓
	Joe Cochran (Vice- President)	✓	✓	✓	✓
	Jack Tracey (Treasurer)	✓	✓	✓	✓
	Dornn Harris (Secretary)	✓	✓	✓	✓
	Natasha Schiffman (Director)	✓	✓	✓	✓

\*Jack Tracey motioned the balance sheet/financial statements

VIII. Adjournment. There being no further business, a motion was made and carried that the meeting be adjourned at 7:55pm.

Signature: 

Name: Dornn Harris

Title: Secretary

Date: February 1, 2019